ISIS HR Accomplishments for 2002

❖ **HR TEAM**
Team got new members
Reorganized team and moved to Claiborne
Training for BASIS & other team members

❖ **USER SUPPORT**
Answered over 18,000 help desk calls in 2002 and continue to answer over 300 a week.
Now answering live. Significant decrease in response time required to resolve problems.
Cleared over 600 claims/-5PYs.
New software to enhance on line help documentation (implemented for February)
New and improved training facilities in Claiborne
Users back in system for 8:00 am on Tuesday of payroll week.
Improved time eval performance on 1:30 p.m. runs during payroll week. ZP109 allows
agencies to run time eval on a single employee at any time it's needed.

❖ **SYSTEM**
Successful LCTCS Conversion
Upgraded from 4.6B to 4.6C including 4.6D SAP GUI
IT25 (Appraisals) Enhancements
Improved benefits enrollment, implementation of crisis leave pooling, etc.
Improved the time it takes for off-cycle, getting it done earlier and providing better error
messages.
Improved ESS website and response time
Developed a way for tracking check waivers
Increased selection of work schedules
Better and timely output to the 3rd party vendors.
New pay scales PS & WS

❖ **REPORTS**
Replaced the "pink" remuneration statements with Z-fold statement (ZP114). Eliminated
printing of multiple statements for employees with more than one active bank
record.
New reports
- Employee YTD Wage Type Results Report - ZF73
- Time Entry Summary – ZT09
- BR9B - ZP116
- Workforce Distribution – ZP103
- Employee Flexible Data Report – ZP135
- Objects on Loan –ZP134
- Payroll Gross/Net Wages Comparison – ZF69
- Off-cycle Error Report – ZF70
- Processed Off-cycle Report – ZF71
- Locked Employees – ZP131 and Time Evaluation Error Messages - ZT11 (both
are error identification reports)